



## COLDINGHAM COMMUNITY COUNCIL

### Meeting Minutes - Approved

4<sup>th</sup> December 2023, 7pm Coldingham Village Hall

Chaired by SBC

#### Present

Scottish Borders Council (SBC) – James Anderson (JA)

Coldingham Community Council:

|                     |                     |                   |
|---------------------|---------------------|-------------------|
| Phillipa Allan (PA) | Jack Eeley (JE)     | Alice Fisher (AF) |
| Rhona Goldie (RG)   | Krishna Ramcharran  | Dawn Tait (DT)    |
| Richard Thomas (RT) | Ethne Turnbull (ET) | Peter White (PW)  |
| Norman Wood (NW)    |                     |                   |

Members of the Coldingham Community

#### **Apologies for absence**

Cllr Carol Hamilton

#### **Declaration of Interests**

None

#### **Points Raised**

##### 1. Coldingham Community Council Constitution

JA confirmed SBC had not located a copy of Coldingham Community Council (CCC) signed constitution. NW confirmed that he did not hold a copy of the signed constitution. JA informed the meeting that in the absence of a signed copy of the constitution, SBC Democratic Services had advised that Coldingham Community Council adopt the 2014 Model Constitution.

JA informed CCC it had 3 months to agree the Constitution and submit a signed copy to SBC. KR asked if CCC had to consult on the Constitution with the Coldingham Community. JA confirmed that consultation only had to occur if CCC proposed amendments to the text of the 2014 Model Constitution. If no changes were proposed, no consultation would be required as the 2014 version had already been ratified by the Scottish Government and SBC.

JE asked JA for an explanation of what had changed since the meeting on 21 November 2023 given the lack of a signed constitution. SBC had suspended the meeting because no copy of a signed constitution was available to confirm if a cap existed on the number of sequential terms a position of office could be held by the same person. JA confirmed that the only

change had been the advice provided Democratic Services. JA indicated that had Democratic Services been present at the meeting on the 21 November 2023 it is possible the CCC meeting could have continued.

## 2. Minutes for the Meeting 21 November 2023

KR asked JA for a copy of the draft minutes for the meeting chaired by SBC on 21 November 2023. JA confirmed he had instructed William Mohieddeen to issue them in advance of this meeting, and would instruct him to do so again.

### **Election of Chair:**

JA sought confirmation that the nominations for the office of Chair still stood as Rhona Goldie and Krishna Ramcharran. No additional nominees were received. Following a vote (show of hands) Rhona Goldie was elected as Chair by a vote of 6 to 2.

JA handed over the running for the remained of the meeting to RG.

### **Election of Remaining Office Bearers:**

RG conducted the nominations for the office bearer positions of Vice Chair, Treasurer and Secretary. The positions were appointed to:

**Vice Chair** – Richard Thomas; **Secretary** – Krishna Ramcharran; **Treasurer** – Norman Wood.

Table 1 summarises the nominations and voting for each of the official positions.

| <b>Position</b> | <b>Nomination</b> | <b>Proposers</b>              | <b>Nomination</b>  | <b>Proposers</b>                 | <b>Vote</b>                    |
|-----------------|-------------------|-------------------------------|--------------------|----------------------------------|--------------------------------|
| Vice Chair      | Richard Thomas    | Peter White<br>Norman Wood    | Krishna Ramcharran | Alice Fisher<br>Jack Eeley       | 5:3 in favor of Richard Thomas |
| Secretary       | Dawn Tait         | Peter White<br>Norman Wood    | Krishna Ramcharran | Alice Fisher<br>Phillipa Allan   | 4:4<br>Dawn Tait withdrew.     |
| Treasurer       | Norman Wood       | Peter White<br>Phillipa Allan | Alice Fisher       | Krishna Ramcharran<br>Jack Eeley | 6:2 in favor of Norman Wood    |

**Table 1 – Nominations and voting summary**

### Notes:

- Before voting commenced, KR suggested it would be beneficial for CCC if the official posts were filled by a mixture of re-elected and newly elected CC members. RG agreed.
- Secretary – DT withdrew from the process removing the need for the Chair to cast a deciding vote.
- NW agreed for AF to assist with administrations duties of the Treasurer role.

### **Date of Next Meeting**

The next meeting is scheduled for Tuesday 19<sup>th</sup> December 2023, 7pm at the Coldingham Community Village Hall.

### **Actions arising from the meeting**

| <b>Action</b> | <b>Description</b>  | <b>Owner</b> | <b>Due Date</b> |
|---------------|---|--------------|-----------------|
| 1.            | Issue copy of draft minutes for meeting 21 Nov 2023                                     | JA           | 11/12/2023      |
| 2.            | Notify SBC of outcome of elections for positions of Vice Chair, Secretary and Treasurer | RG           | asap            |
| 3.            | Agree, sign and submit a copy of the CCC Constitution.                                  | CCC Chair    | 04/03/2024      |